

MURANG'A COUNTY GOVERNMENT



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MURANG'A MUNICIPALITY

MURANG'A MUNICIPALITY FULL BOARD MEETING HELD ON 16TH NOVEMBER 2023 AT MUNICIPALITY BOARDROOM

PRESENT

- | | |
|--------------------------|------------------|
| 1. Arch. Benson Githinji | - Board Chairman |
| 2. Judith W. Maina | - V/Chair |
| 3. Hon. James Waweru | - Board Member |
| 4. Mr. Habel Karanja | - Board Member |
| 5. Caroline K. Nyaga | - Board Member |
| 6. Bishop George Kariuki | - Board Member |
| 7. Dr. B.N. Muia | - Board Member |

ABSENT WITH APOLOGY

- | | |
|-------------------------|---|
| 1. James Gatuna | - CECM Lands, Physical Planning & Urban Development |
| 2. Beatrice Gicheha | - Municipal Manager |
| 3. Josephine W. Wanjiku | - CO Lands, Physical Planning & Urban Development |

IN ATTENDANCE

- | | |
|-----------------|---------------------------|
| 1. Makara Ngure | - Municipal Administrator |
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AGENDA

1. Preliminaries
2. Communication from the Chairperson
3. Schedule of Committee Meetings
4. KUSP II assessment framework
5. Adjournment

Item	Description	Action																																							
	<p><u>PREAMBLE</u></p> <p>The meeting started at 10:30Am with a word of prayer said by Bishop George.</p>																																								
MIN 1/16/11/23	<p><u>CHAIRMAN’S REMARKS</u></p> <p>The Board Chairman welcomed all present to the meeting and officially opened the meeting. He encouraged everyone to contribute during the session. He appreciated the Municipality staff for incorporating everything in order and reiterated that record keeping should be well maintained.</p>																																								
MIN 2/16/11/23	<p><u>Schedule of Committee Meetings for the FY 2023/2024</u></p> <p>The Municipal Administrator presented the schedule of meetings for the Financial Year 2023/2024 comprising of full board meetings, public fora, and committee meetings. The Schedule was as follows:</p> <table><tr><th rowspan="2">COMMITTEE</th><th colspan="4">DATES (FY 2023/2024)</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Full Board</td><td>7/07/2023 10:00 Am</td><td>16/11/2023 10:00 Am</td><td>29/03/2024 10:00 Am</td><td>20/06/2024 10:00 Am</td></tr><tr><td>Citizen Fora</td><td>11/08/2023 10:00Am</td><td>10/11/2023 10:00 Am</td><td>28/03/2024 10:00 Am</td><td>28/06/2024 10:00 Am</td></tr><tr><td>Transport, Infrastructure, Public Works, Housing & Urban Planning</td><td>27/07/2023 10:00 Am</td><td>31/10/2023 10:00 Am</td><td>24/01/2024 10:00 Am</td><td>26/04/2024 10:00 Am</td></tr><tr><td>Legal, Education, Social Services Gender Inclusivity and Partnerships</td><td>13/07/2023 10:00Am</td><td>24/10/2023 10:00Am</td><td>15/01/2024 10:00Am</td><td>17/04/2024 10:00Am</td></tr><tr><td>Health, Sanitation, Water and Environment</td><td>27/07/2023 02:00 PM</td><td>25/10/2023 10:00 Am</td><td>26/01/2024 10:00 Am</td><td>30/04/2024 10:00 Am</td></tr><tr><td>Administration, Finance, Public Service, IT & Economic Planning</td><td>17/07/2023 10:00Am</td><td>11/10/2023 10:00 Am</td><td>09/01/2024 10:00 Am</td><td>23/05/2024 10:00 Am</td></tr></table> <p>After extensive deliberations, the members adopted the report noting that the schedules were tentative and most likely would require some adjustments in the course of the financial year. The Chairperson directed the Administrator to ensure that the same was uploaded in the Municipality website.</p>	COMMITTEE	DATES (FY 2023/2024)				Q1	Q2	Q3	Q4	Full Board	7/07/2023 10:00 Am	16/11/2023 10:00 Am	29/03/2024 10:00 Am	20/06/2024 10:00 Am	Citizen Fora	11/08/2023 10:00Am	10/11/2023 10:00 Am	28/03/2024 10:00 Am	28/06/2024 10:00 Am	Transport, Infrastructure, Public Works, Housing & Urban Planning	27/07/2023 10:00 Am	31/10/2023 10:00 Am	24/01/2024 10:00 Am	26/04/2024 10:00 Am	Legal, Education, Social Services Gender Inclusivity and Partnerships	13/07/2023 10:00Am	24/10/2023 10:00Am	15/01/2024 10:00Am	17/04/2024 10:00Am	Health, Sanitation, Water and Environment	27/07/2023 02:00 PM	25/10/2023 10:00 Am	26/01/2024 10:00 Am	30/04/2024 10:00 Am	Administration, Finance, Public Service, IT & Economic Planning	17/07/2023 10:00Am	11/10/2023 10:00 Am	09/01/2024 10:00 Am	23/05/2024 10:00 Am	
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MIN3/16/11/23	<p><u>KUSP II ASSESSMENT FRAMEWORK OVERVIEW</u></p> <p>The Administrator informed the Board that they were expecting assessment from the Second Kenya Urban Support Programme (KUSP II). The Administrator informed the members that the assessment would be based on Key Result Areas as provided in the Programme Operations Manual (POM).</p>																																								

	<p>The Assessment would comprise Minimum Conditions and Performance Standards where Minimum conditions determined access to the funds, while Performance Standards determined how much each participating urban board would get from their total UDG allocation.</p> <p>The Administrator took the Board members through the Minimum conditions and Performance Standards.</p> <p>After deliberations, the members agreed that there was need for scheduling of a sensitization forum to further take the board through the assessment framework. The Chairperson directed the Administrator to ensure that the Technical Team was fully prepared for the assessment.</p>	
MIN4/16/11/23	<p><u>ADJOURNMENT</u></p> <p>The meeting was adjourned at 4:05pm with a word of prayer said by Bishop George.</p> <p>Minutes compiled by:</p> <p>.....</p> <p>Makara Ngure</p> <p><i>Minutes confirmed by:</i></p> <p>✓ Secretary</p> <p>✓ Chairperson:</p>	